




JANUARY							FEBRUARY							MARCH							APRIL						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
	1	2	3	4	5	6					1	2	3					1	2	3	1	2	3	4	5	6	7
7	8	9	10	11	12	13	4	5	6	7	8	9	10	4	5	6	7	8	9	10	8	9	10	11	12	13	14
14	15	16	17	18	19	20	11	12	13	14	15	16	17	11	12	13	14	15	16	17	15	16	17	18	19	20	21
21	22	23	24	25	26	27	18	19	20	21	22	23	24	18	19	20	21	22	23	24	22	23	24	25	26	27	28
28	29	30	31				25	26	27	28				25	26	27	28	29	30	31	29	30					

MAY							JUNE							JULY							AUGUST						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
		1	2	3	4	5						1	2	1	2	3	4	5	6	7				1	2	3	4
6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11
13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18
20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25
27	28	29	30	31			24	25	26	27	28	29	30	29	30	31				26	27	28	29	30	31		

SEPTEMBER							OCTOBER							NOVEMBER							DECEMBER						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
						1		1	2	3	4	5	6					1	2	3							1
2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10	2	3	4	5	6	7	8
9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17	9	10	11	12	13	14	15
16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24	16	17	18	19	20	21	22
23	24	25	26	27	28	29	28	29	30	31				25	26	27	28	29	30	23	24	25	26	27	28	29	
30																			30	31							

 indicates National Public Holiday  
 indicates College closed  
 indicates Census Date

COHORT	Start Date	Census Date	Final Exam Period (2 weeks) Commencement	Results Released
ONLINE March	4 Mar 2019	29 Mar 2019	10 Jun 2019	5 Jul 2019
ONLINE May	6 May 2019	31 May 2019	12 Aug 2019	6 Sep 2019
ONLINE July	29 Jul 2019	23 Aug 2019	4 Nov 2019	29 Nov 2019
ONLINE October	7 Oct 2019	1 Nov 2019	13 Jan 2020	7 Feb 2020

ACPE's semester consists of a 12-week Teaching Period, a non-teaching week mid-semester break, a Study Week, and two Final Exam Weeks.  
 Make-up classes for public holidays may be held during the mid-semester break week or Study week.

## PUBLIC HOLIDAYS

College will be **closed** on the following **National Public Holidays**. Classes will not be held.

New Year's Day Holiday	1 January
Australia Day Holiday	28 January (Mon) for 26 Jan (Sat)
Good Friday	19 April
Easter Monday	22 April
ANZAC Day	25 April
Christmas Day	25 December
Boxing Day	26 December

Online classes will be held on all NSW state Public holidays (Queens Birthday Holiday on 10 June and Labour Day Holiday on 7 Oct)

## ACPE EVENTS

### GRADUATION

All requests to graduate must be received by 1 March to be included in the 2019 Graduation Ceremony, which will be held on **21 June**.

### AWARDS NIGHT:

8 November 2019

## ORIENTATION FOR COMMENCING STUDENTS

O'Week activities are held in the week prior to the start of Semester 1 and Semester 2. Online students are invited to join these activities. Online orientation is also available prior to the commencement of each semester on the Learning Management System (LMS).

## EXAMINATIONS

Final examinations occur in weeks 15 and 16 of the semester. These are compulsory. Information regarding invigilated examination requirements for each subject (unit) can be accessed on the Learning Management System (LMS). It is the student's responsibility at all times to regularly check the LMS for information regarding assessments.

For online subjects that have paper-based/written final exams, the final exams will be scheduled during the weeks indicated on the calendar overleaf. Students need to keep these weeks clear of commitments until further notification of exact date and time of final exam is published. Students who live within 100km of the ACPE Sydney Olympic Park campus will need to attend the ACPE campus to sit the exam as scheduled on the Final Exam Week timetable.

### External Invigilation of Exams for Online Subjects

Only those students who live more than 100km from the ACPE Campus will be eligible to arrange for an External Invigilator to oversee a paper-based/written final exam. If you live more than 100km away then you must lodge your application 30 days prior to the PUBLISHED exam date/s.

### Online Quizzes

All Online Quizzes need to be completed within the due date as specified within the subject outline and assessment criteria.

### Deferred Final Exams for Online Subjects

If you are unable to attend the nominated exam date as indicated then you must submit a Deferred Assessment Application form with supporting evidence, no later than three (3) working days after the PUBLISHED date of the exam/s. If students do not attend a nominated exam or do not submit a Deferred Assessment Application form, this will result in an automatic fail grade for the subject. The Deferred Application form can be found on the ACPE website.

## HOW TO LOG INTO THE LMS

Students can access the LMS by clicking on the "LMS Login" on the ACPE Home Page. Alternatively they can go directly to <https://learn.acpe.edu.au>. New students are emailed their login details the Friday before their subject starts.

## TECHNICAL ISSUES AND QUESTIONS

If students are having any technical issues, please contact the Education Technology staff at [support@acpe.edu.au](mailto:support@acpe.edu.au)