

- Complete this form to apply to undertake a unit of study at another institution (the host institution) for credit towards your ACPE course.
- **Supporting Documentation:** Submit this form with a copy of the host institution's unit outline/s for your Head of Department's assessment.
- You are responsible for your enrolment at the host institution, including the payment of fees charged by the host institution.
- Once you complete your studies at the host institution, you must supply a copy of your results to your Head of Department, for confirmation of your course credit.

Student Information

Student ID No.	
Surname	
Given Name(s)	
Course	
Mailing Address	
Contact Phone Number	

Host Institution Information

Name of Potential Host Institution	
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Units of Study Information

Units of study at the potential host institution for which you request approval to study:		Units of study at ACPE for which you request credit:		To be completed by the ACPE Head of Department
Unit Code	Unit Title	ACPE Unit Code	ACPE Unit Title	Approved?
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
Student's Signature:				Signature:
Date:				Date

Confirmation of Credit *(ACPE Head of Department to complete this section at the end of the student's studies at the host institution.)*

I have received confirmation of the student's completion of the above unit/s of study and approve that the student be granted ____ credits towards his/her ACPE course.

Signed: _____ Date: _____

Office use only: Original sent to student: _____ Application noted on Student System: _____